

ODP Allen

27 July 1981

MEMORANDUM FOR: See Distribution

FROM :
Chief, Management Staff, ODP

SUBJECT : Follow-up of the Third Quarter FY-1981
Management by Objectives Conference

1. The following summarizes changes to the third quarter
MBO's:

- a. The GIMINI MBO was completed this quarter. No further reporting is required.
- b. Word Processing, AIM and Computer Graphics MBO's will merge into the Office Automation MBO, a new MBO for fourth quarter reporting by Processing and Applications.
- c. The development of a Training MBO by AS is under consideration. If a Training MBO proves feasible, reporting should be initiated in the fourth quarter.
- d. The Message Handling Facility MBO is a joint venture between ODP and OC. A separate conference with representatives from ODP and OC will be held in the fourth quarter.

2. Just as a reminder the Narrative Staff Summary and the Milestone Chart are due in Management Staff the last working day of the quarter.



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Approved For Release 2004/05/05 : CIA-RDP84-00933R000100010022-8

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